

CDT: 1993/06/15
EDT: 1987/05/11

HANDBOOK 26

CHAPTER 6

SCHEDULE OF PAY PERIODS

6A. Schedules

Attachment 6A shows the beginning and ending dates for each payroll period for the 1987 through 1994 leave years.

**** END OF SECTION ****

CDT: 1993/06/15
EDT: 1987/05/11

6B. Paydays

For AID the date for making payment for each payroll period (payday) is generally established as the second Tuesday following the ending date of the payroll period. When the regular payday falls on a U.S. holiday, salary allotment of paychecks are released the day before the holiday.

**** END OF SECTION ****

CDT: 1993/06/15
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6C. Extra Leave Accruals

Employees who are in the 6-hour annual leave category will be credited with 10 hours for the last biweekly pay period in the year.

**** END OF SECTION ****

CDT: 1993/06/15
EDT: 1987/05/11

6D. Annual Leave Reduction

An employee's annual leave balance is fixed at close of business of the last weekday of pay period 26, when a determination is made that excess accrued annual leave will be forfeited. Forfeited annual leave will be reflected in the Statement of Earnings and Leave of the first pay period of the new leave year.

** END OF SECTION **

CDT: 1993/06/15
EDT: 1987/12/21

ATTACHMENT 6A

SCHEDULE OF PAYROLL PERIODS

PP#	Begin/Date	End/Date	PP #	Begin/Date	End/Date
Leave Year 1987			Leave Year 1988		
1	January 4	January 17	1	January 3	January 16
2	January 18	January 31	2	January 17	January 30
3	February 1	February 14	3	January 31	February 13
4	February 15	February 28	4	February 14	February 27
5	March 1	March 14	5	February 28	March 12
6	March 15	March 28	6	March 13	March 26
7	March 29	April 11	7	March 27	April 9
8	April 12	April 25	8	April 10	April 23
9	April 26	May 9	9	April 24	May 7
10	May 10`	May 23	10	May 8	May 21
11	May 24	June 6	11	May 22	June 4
12	June 7	June 20	12	June 5	June 18
13	June 21	July 4	13	June 19	July 2
14	July 5	July 18	14	July 3	July 16
15	July 19	August 1	15	July 17	July 30
16	August 2	August 15	16	July 31	August 13
17	August 16	August 29	17	August 14	August 27
18	August 30	September 12	18	August 28	September 10
19	September 13	September 26	19	September 11	September 24
20	September 27	October 10	20	September 25	October 8
21	October 11	October 24	21	October 9	October 22
22	October 25	November 7	22	October 23	November 5
23	November 8	November 21	23	November 6	November 19
24	November 22	December 5	24	November 20	December 3
25	December 6	December 19	25	December 4	December 17
26	December 20	January 2	26	December 18	December 31

Leave Year 1989

1	January 1	January 14
2	January 15	January 28
3	January 29	February 11
4	February 12	February 25
5	February 26	March 11
6	March 12	March 25
7	March 26	April 8
8	April 09	April 22
9	April 23	May 6
10	May 7	May 20
11	May 21	June 3
12	June 4	June 17
13	June 18	July 1
14	July 2	July 15
15	July 16	July 29
16	July 30	August 12
17	August 13	August 26
18	August 27	September 9
19	September 10	September 23
20	September 24	October 7
21	October 8	October 21
22	October 22	November 4
23	November 5	November 18
24	November 19	December 2
25	December 3	December 16
26	December 17	December 30
**27	December 31	January 13

Leave Year 1991

1	January 14	January 27
2	January 28	February 10
3	February 11	February 24
4	February 25	March 10
5	March 11	March 24
6	March 25	April 7
7	April 8	April 21
8	April 22	May 5
9	May 6	May 19
10	May 20	June 2
11	June 3	June 16
12	June 17	June 30
13	July 1	July 14
14	July 15	July 28
15	July 29	August 11
16	August 12	August 25
17	August 26	September 8
18	September 9	September 22
19	September 23	October 6
20	October 7	October 20
21	October 21	November 3
22	November 4	November 17
23	November 18	December 7
24	December 2	December 15
25	December 16	December 29
26	December 30	January 12

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** In 1989 there are 27 "leave accrual periods." PP 27 is for leave only, not pay.

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SCHEDULE OF PAYROLL PERIODS

PP#	Begin/Date	End/Date	PP#	Begin/Date	End/Date
Leave Year 1991			Leave Year 1992		
1	January 13	January 26	1	January 12	January 25
2	February 27	February 9	2	January 26	February 8
3	February 10	February 23	3	February 9	February 22
4	February 24	March 9	4	February 23	March 7
5	March 10	March 23	5	March 8	March 21
6	March 24	April 6	6	March 22	April 4
7	April 7	April 20	7	April 5	April 18
8	April 21	May 4	8	April 19	May 2
9	May 5	May 18	9	May 3	May 16
10	May 19	June 1	10	May 17	May 30
11	June 2	June 15	11	May 31	June 13
12	June 16	June 29	12	June 14	June 27
13	June 30	July 13	13	June 28	July 11
14	July 14	July 27	14	July 12	July 25
15	July 28	August 10	15	July 26	August 8
16	August 11	August 24	16	August 9	August 22
17	August 25	September 7	17	August 23	September 5
18	September 8	September 21	18	September 6	September 19
19	September 22	October 5	19	September 20	October 3
20	October 6	October 19	20	October 4	October 17
21	October 20	November 2	21	October 18	October 31
22	November 3	November 16	22	November 1	November 14
23	November 17	November 30	23	November 15	November 28
24	December 1	December 14	24	November 29	December 12
25	December 15	December 28	25	December 13	December 26
26	December 29	January 11	26	December 27	January 9
Leave Year 1993			Leave Year 1993		
1	January 10	January 23	1	January 9	January 22
2	January 24	February 6	2	January 23	February 5
3	February 7	February 20	3	February 6	February 19
4	February 21	March 6	4	February 20	March 5
5	March 7	March 20	5	March 5	March 19
6	March 21	April 3	6	March 20	April 2
7	April 4	April 17	7	April 3	April 16
8	April 18	May 1	8	April 17	April 30
9	May 2	May 15	9	May 1	May 14
10	May 16	May 29	10	May 15	May 28
11	May 30	June 12	11	May 29	June 11
12	June 13	June 26	12	June 12	June 25
13	June 27	July 10	13	June 26	July 9
14	July 11	July 24	14	July 10	July 23
15	July 25	August 7	15	July 24	August 6
16	August 8	August 21	16	August 7	August 20
17	August 22	September 4	17	August 21	September 3
18	September 5	September 18	18	September 4	September 17
19	September 19	October 2	19	September 18	October 1
20	October 3	October 16	20	October 2	October 15
21	October 17	October 30`	21	October 16	October 29
22	October 31	November 13	22	October 30	November 12

23	November 14	November 27	23	November 13	November 26
24	November 28	December 11	24	November 27	December 10
25	December 12	December 25	25	December 11	December 24
26	December 26	January 8	26	December 25	January 7

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